

TRAVELER PROFILE

COMPANY _____

Travel Reservationist / Assistant _____

Address _____

Delivery Address _____

TRAVELER _____

Title _____

Passport No. _____

Business Phone _____

Expiration Date _____

Business Fax _____

Cost Center No. _____

E-Mail Address _____

Department Name _____

Web Address _____

Employee No. _____

FLIGHT INFORMATION

Aisle _____

Carrier Preference _____

Window _____

Meal Preference / Special Request _____

Other _____

FREQUENT FLIER PROGRAMS

Membership Number:

Membership Status:

(Please indicate if you are Gold, Preferred, etc. below)

Northwest Airlines _____

Continental _____

American Airlines _____

Delta Airlines _____

TWA _____

United Airlines _____

U.S. Air _____

Other _____

CAR RENTAL INFORMATION / MEMBERSHIPS

Car Company:

Personal ID No.:

Car Company:

Personal ID No.:

Alamo _____

Hertz _____

Avis _____

National _____

Budget _____

Other _____

Dollar _____

Other _____

CarType:

Sub-Compact/Economy Compact Midsize Fullsize Luxury Other (Specify) _____

HOTEL INFORMATION

Hotel:	Personal Frequent Guest ID No.:	Hotel:	Personal Frequent Guest ID No.:
Hilton _____	_____	Ramada _____	_____
Holiday Inn _____	_____	Sheraton _____	_____
Hyatt _____	_____	Westin _____	_____
Marriott _____	_____	Other _____	_____
Radisson _____	_____	Other _____	_____

Room Arrangements:

Single
 Double
 Other (Specify) _____

Smoking
 Non-smoking

CREDIT CARD INFORMATION

Company:	Number:	Exp. Date:	Name as it appears on credit card:	*Card applies to:		
				A	B	C
American Express	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diners Club	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MasterCard	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Universal Air Travel Card	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VISA	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Card applies to:
 A = hotel/car guarantee
 B = all travel reservations
 C = personal reservations

I hereby authorize my designated agent to charge the above credit cards for any travel transaction requested by me or my travel arranger via telephone, fax, letter or in person.

 PASSENGER'S SIGNATURE DATE

Additional Information and Special Requests:

Vacation / Personal Travel Information:

Home Address: _____ Home Phone: _____

Credit Card Number for Personal Travel:

 Credit Card Company Credit Card Number Exp. Date

Vacation Interests (Optional):

<input type="checkbox"/> Cruises	<input type="checkbox"/> Golf Packages
<input type="checkbox"/> Last Minute Vacation Deals	<input type="checkbox"/> Ski Packages
<input type="checkbox"/> Beach Getaways	<input type="checkbox"/> Other _____